

9Nov PTO Meeting Minutes

Attendance

Rose Nolan
Sarah Barton
Anouschka Riley
Adrienne Locke
Elizabeth Nelson
Megan LeBlanc
'Becca Zieminski

Action Items are in Yellow

President's Notes

Photos

- Ask Eric Barry for ID Badges
- Give Eric Barry our contracts to solidify prices
- Ensure no contract is signed

WHJWC

- Rose and Megan to send previous proposals to Elizabeth
- Sarah to connect Elizabeth to Nicki Moore (spg?)
 - Elizabeth to Draft Grant and email contacts

Candy Drive

- We did a great job but lost to Bates
- I put it down to remember for next year

Financial update

Spend in October

\$1612

Incoming Money and Upcoming Fund potentials

- \$900 from book fair
- Auction
 - Sponsorships (2 platinums and 1 pending platinum)
- Spirit Wear
- Luminaries- winter traditions \$10 per bag

PAWS Cares (Giving Tree)- This is led by 'Becca

- What: year-round support for families
 - Specific item examples: diapers, clothes, winter gear
 - Gift cards- gas, food (Target, Walmart)
 - Helping Hands/Meals on Wheels
- How: 'Becca to initiate; PTO to help advertise and support
- Who: Sign up to be a paws cares member

Auction/Fundraisers

- Website

- Adrienne updating
- Discount codes for sponsors
- Early bird pricing
- Donations Update
 - All nearby areas have been notified (3 touches will be used)
 - Ideas for Other donors
 - Yale (Anouschka will contact)
 - Builders
 - Landscapers
 - Total Wine
 - Banks (including chase)
 - Sponsorship banners
 - Sarah can give us Megan's to borrow and Wellesley bank if we get a sponsorship

Winter Gathering

- When: December 8th and 6-7:30
- What: Dessert Traditions: Share with hot chocolate and snowy day movie. Mitten drive will start
- Who: All are welcome
- Luminaires in backpacks 1st week in December
- Mittens: Anouschka to coordinate with Nurse Ann
- Evite- Send now. Include Date, Time, # in attendance, what are you bringing
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Spirit Wear

- Start selling Monday. Orders end November 27th to be delivered before the holidays
- Website and order form
 - Elizabeth to create
 - In backpacks Monday
 - In newsletter
- Selling three things
 - T-shirts
 - Colors- grey, pink, white, clover green
 - Cost \$18
 - Hoodies with zips
 - \$25 for children; \$30 for adults
 - Colors: Grey, Pink
 - Water bottles
 - \$15 each
 - Colors: white and silver

What we need to sell

		Minumum Quantity	Cost per shirt	Set up fee	Total	Amount char	Break even	Need to Sell
T-shirt	Toddler	24	6.41		153.84	18	8.54666667	9
	Youth	24	5.53		132.72	18	7.37333333	8
	Adult	24	8		192	18	10.6666667	11
		Minumum Quantity	Cost per zippie	Total charges	Set up fee	Amount char	Break even	Need to sell
Zippie	Toddler	24	16.07	385.68		25	15.4272	15
	Youth	24						
	Adult	24	18	432		30	14.4	14
Bottles	Cost per Bott	Set up charge	Total	Selling Cost	Break Even	Need to Sell		
	8.5	55	63.5	15	4.23333333	5		